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Will include:

- Goals & Objectives
- Training Details & Calendars
- Frequently Asked Questions
- Portal for Asking Questions
- Widespread Access for all
- Links to:
  - ◆ OGD and OSBP
  - ◆ Reference and Training Materials
  - ◆ Rules & Regulations
  - ◆ Points of Contact
  - ◆ Tribal College Centers

### DBE Training:

- Disadvantaged Business Enterprise Rule (DBE Rule):
  - ◆ Designed to help ensure small, minority & women-owned businesses are given the opportunity to benefit from and participate in procurements funded by EPA grants.
- National Dissemination of the DBE Rule, to assist in 3-year phase-in period
  - ◆ Two discrete training programs:
    1. 30-60 minutes
    2. 1-3 hours
- Tribal, Trust Territories, and Insular Area Communities will receive training, development, & outreach services regarding the new DBE Rule.
  - ◆ Face-to-Face Training
  - ◆ Webinars
  - ◆ Stand-alone CD Course

## Contacts



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Washington, DC 20460  
Tel: 1-866-618-7870  
Email: <http://epa.gov/osdbu/contact.htm>  
Web: <http://epa.gov/osdbu/>

U.S. EPA  
Office of Grants and Debarment  
Mail Code: 3901  
1200 Pennsylvania Ave., N.W.  
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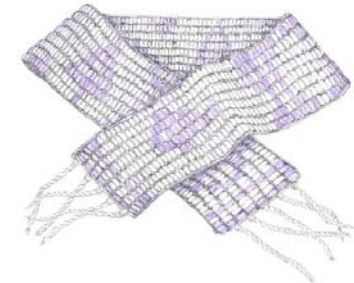
## The National Partnership for Environmental Technology Education



### EPA Grants Management & Disadvantaged Business Enterprise Rule

*(Administrative and  
Financial Systems & DBE Rule)*

### Training & Technical Assistance Initiative for Tribes, Trust Territories and Insular Areas



Supported by EPA's Office of Grants and  
Debarment (OGD) and Office of Small Business  
Programs (OSBP)

# U.S. EPA OGD and OSBP Joint Initiative

## Background

This cutting-edge program involves a multi-faceted approach to provide Tribes, Trust Territories and Insular Areas with training in the proper management of EPA funds through assistance awards, and OSBP's new Disadvantaged Business Enterprise (DBE) Rule.

It is designed to provide assistance to present and future administrative personnel managing EPA Grants.

## Project Goals

For Tribes, Trust Territories, Insular Areas and EPA:

- Provide training & limited technical assistance:
  - ⇒ To assist in the proper management of EPA funds provided through assistance awards.
  - ⇒ To help ensure EPA's regulatory requirements under the new DBE rule are successfully implemented in Indian Country during the 3-year phase-in period
- Provide ongoing training & support by establishing Tribal College Centers, to be self-sufficient by project end.
- Provide a trained National PETE technical team to deliver the training throughout the United States, Trust Territories and Insular Areas.

## Training Centers

### Tribal College Training Centers:



**Leech Lake Tribal College**  
Cass Lake, MN



**United Tribes Technical College**  
Bismarck, ND

Leech Lake Tribal College and United Tribes Technical College have been designated as Tribal Centers of Expertise in EPA Financial and Administrative Grants Management and the Disadvantaged Business Enterprise (DBE) Rule. They will provide:

- Training (face-to-face and online)
- Technical Support
- Assistance Call-in Centers

### National PETE Training Center:



National PETE will serve as a third training 'hub', working to disseminate the training on the East Coast, out to Trust Territories and Insular Areas, and in other far-reaching areas of the country.

National PETE will provide:

- Face-to-Face Training
- Webinars
- Video Programs
- Web Courses
- Self-paced CD Training

## Training Course

### **2 1/2—day inclusive training covers:**

- Module 1: How It All Starts: The Grant Application Process
- Module 2: Assistance Agreement Awards
- Module 3: Binding Agreements
- Module 4: Grants Management
- Module 5: Administrative System Components
- Module 6: Financial System Requirements
- Module 7: Accounting Policies and Procedures
- Module 8: Source Documentation for Procurement and Purchasing
- Module 9: Disadvantaged Business Enterprises (DBEs)
- Module 10: Assistance Agreement Monitoring and Closeout



Owizdom  
Interactive  
Training

## Course Integration

- Nationwide solicitation of Federally-recognized Tribal Community Colleges.
  - ◆ Integration of Material:
    - ⇒ In full
    - ⇒ Specific Modules
  - ◆ Six schools have been selected so far:
    - ⇒ Cankdeska Cikana Community College, United Tribes Technical College, Oglala Lakota College, Sinte Gleska University, Sitting Bull College and Little Priest Tribal College.