

## National Partnership for Environmental Technology Education

National Institute for Environmental Health Sciences Grant  
National Institute of Health

*Community College Consortium for Health and Safety Training*

# 2018 Great Environmental Safety Training (GreatEST) Institute Information

**Contractual Information**

**Participant Name:** \_\_\_\_\_

**IMPORTANT NOTE TO APPLICANTS: If accepted to this Institute, your application is considered a contractual agreement between you and National PETE.**

### **Outcome Expectations:**

Participants are prepared through a 10-day **Train-the-Trainer** Program called the GreatEST Institute (Great Environmental Safety Training Institute) to deliver required certifications for public and private responders and workers including:

- 40-hour Waste Site Worker Health and Safety
- 24-hour Industrial Emergency Response
- DOT Haz-Mat
- Hazard Awareness and Communication

Participants use CCCHST curriculum to train workers and responders in their local area and report to PETE the number of courses they provide. PETE reports these numbers to NIEHS. CCCHST members may charge for the courses offered in their local area.

**Applicant's Certification: I understand that if I am chosen to participate in the 2018 GreatEST Institute, this application is a contractual agreement and I *shall be* committed to:**

- **Prepare** for the Institute by completing readings, assignments and on-line work;
- **Participate** in group activities and projects during the Institute;
- **Participate** and perform proficiently in multiple teamwork scenarios;
- **Complete** required homework assignments during the Institute;
- **Adhere** to standards of professional behavior during the Institute;
- **Follow** safe work practices and OSHA standards;
- **Participate** in follow-up meetings, and refreshers;
- **Develop** and present a lesson and hands-on activity based upon the information learned at the Institute, in a format for other trainers to use;
- **Submit** an annual enrollment report in May and June, detailing the number of students trained, hours of instruction, and types of courses offered using Institute curriculum or techniques; and
- **Provide** feedback to the GreatEST Institute evaluators on the impact of the Institute on teaching and learning.

## Dress

In general during the workshop, dress will be casual. No formal workshop events are planned. Make sure not to bring your Sunday best, as accidents do occasionally occur out in the field. For safety purposes, closed shoes will be required unless otherwise approved. Personal protective equipment will be provided as necessary. Other items you are advised to pack:

- Rain gear (we will be doing all activities rain or shine),
- A hat,
- Sunglasses,
- Sun block,
- Mosquito repellent, and
- A water bottle.

The weather in Iowa in June tends to be around 90 degrees Fahrenheit for a high, and 65 degrees Fahrenheit for a low, with moderate to high amounts of humidity. The UV index is high, so sun block, a hat and layers are highly recommended.

## Travel

Travel arrangements to and from Davenport, Iowa are the responsibility of participants. Cost of travel by air or through mileage reimbursement will be paid by National PETE up to a maximum of \$420.00. Applicants are responsible for their airfare purchase even if they must withdraw from the Institute and cancel or change flights!

## Lodging

During the Institute, everyone, unless other arrangements are approved by PETE, will be staying at the Radisson Quad City Plaza, 111 East 2nd Street Davenport, IA 52801. Each participant will be provided his/her own room. National PETE has made hotel reservations for you, and hotel room and tax will be billed to the National PETE master account. However, you will need a credit card to secure your room at registration, and to cover all other incidentals (for which you are responsible – National PETE will not cover any incidentals). Reservation codes will be provided to each Participant individually.

Payment for lodging outside of the workshop timeframe or for non-participating companions will be the responsibility of the participant.

Local travel between the Hotel and training site will be provided. The hotel provides transportation to and from airport.

## Meals

Some meals will be provided during the Institute. A registration fee of \$75 is charged to participants (reimbursed on travel forms) to cover cost of snacks, beverages, three noon lunches and the closing banquet. All other meals, including those during travel, will be reimbursed on a per diem basis. Participants will need to submit a reimbursement form no later than 30 days following the end of the Institute.

## Professional Behavior

The workshop application is a contractual agreement, part of which is the requirement to practice professional behavior during the workshop. **Failure to behave professionally will result in the withdrawal of stipends and/or expulsion from the Institute.** That behavior includes, but is not limited to:

- Participants are responsible for informing the Nation PETE staff of any medical conditions that may impact participation in the Institute.
- Attend all sessions and activities;
- Working as team member, during the scheduled drills participants will be put in different roles, sometimes as a leader, sometimes not. Participants need to listen and respect all team mates.
- Do not engage in peripheral discussions during presentations;
- Time for questions with a presenter will be scheduled during each presentation. Please do not impose on a presenter's time by engaging in lengthy discussion;
- Treat all workshop presenters, staff, and Participant participants with respect and professionalism. Constructive dialogue is an integral part of this workshop; negative criticism and prolonged discussion of areas of disagreement are not;
- Honor the requirements of the Institute concerning dress, personal protective equipment, security, and safety-related precautions;
- Punctuality for scheduled events is not just a sign of respect and professionalism; it is a requirement for successful completion of GreatEST Institute and post-Institute activities;

## Schedule

Participants must arrive by Sunday June 3, 2018. The Institute starts first thing Monday morning at 8:00 AM Central Daylight Time. Participants are responsible for attending all workshop activities as outlined in the agenda (to be announced). The Training day runs from 8:30 AM to 5:00 PM. If Institute objectives for the day are not completed, by 5:00, the day may be extended to as late as 6:00 PM. Participants will be able to depart on the last day of the Institute no earlier than 11:30 on Friday June 16, 2017. Please be aware when booking return flights allowing at least 1.5 hours prior to departing to the Quad Cities Airport (MLI) from downtown Davenport.

Saturday morning, June 9<sup>th</sup>, is an optional hands-on confined space training activity starting at 8:30AM and running until noon at the Midwest Center for Public Safety Training.

All training activities are conducted at the Midwest Center for Public Safety Training, 8228 N. Fairmount St. Davenport, IA. This is about four miles from the hotel and ATEEC Center. Transportation from the hotel will be provided at 8:00 AM.

If questions, please contact Patti Thompson @ [pattijthompson@gmail.com](mailto:pattijthompson@gmail.com) or 319/721-1509. Please email completed application and ALL attachments to this email address as well.

**I acknowledge and accept the above information:** \_\_\_\_\_ **Date:** \_\_\_\_\_